**\*\*\* Meeting held via ZOOM Webinar \*\*\***

**Minutes**

**Call to Order**

The meeting was called to order at 12:08 pm by Sung Lee, who recognized that there was a Board Quorum.

Sung reported that there may be a funeral or memorial service for Keith Thomas in a couple months’ time. A moment of silence was held in his honor before starting the meeting.

**Board Members in attendance**: Bill Armstrong, Nathan Ekola, Mark Henne, Sung Lee, Ody Norkin, Ger Schultink, Bill Webb

**Board Members Absent**: Joshua Clayton, Monica Michael, Chris Nugent, Kristin Shelley

**Other Members in Attendance**: Ingrid Nova (ex-officio), Joe Osypczuk (ex-officio)

**Approval of Minutes**

MOTION by Bill Armstrong, second by Mark Henne, to accept the Minutes from the February 11, 2021 meeting. Motion PASSED.

**Treasurer’s Report**

Even without lunches, it is noted that we are down a bit on dues collection, in part because of the lowered dues option of $103. Overall we are doing very well. Bottom line, Treasurer Armstrong reported that we are in the positive for the year so far by $11,000, even with a couple incoming bills from the District dues and VanAtta fundraiser costs.

The point was raised whether or not local fundraising was taking a back seat to international fundraising. We need to make sure that the general membership is aware of all the fundraising efforts from the Club.

MOTION by Ger Schultink, second by Nathan Ekola, to accept the Treasurer’s Report as presented. Motion PASSED.

Since we lost Keith Thomas as Foundation Chair, President Sung proposed contacting Monica Michael to see if she would be willing to serve. It was mentioned that as a formality, in the future, open Board or Committee positions should be offered to the general membership. If multiple people are interested in the position, then it would be brought to a vote.

President Sung reported that the District has requested a Rotary Club Hero to be honored at the District Conference.

Keith Thomas was mentioned as a potential Club Hero, but it is unsure whether or not the Rotary Club Hero can be awarded posthumously. Ingrid Nova will confirm with the District whether the Hero can be awarded to someone who has passed away.

Discussion was held regarding a potential fundraising and financial plan for the club, ensuring that general membership is kept informed. In the past, because of the extremely tight budget, no future plans were made. That being said, going forward, there should definitely be a set budget in place, especially for fundraising projects, etc. The Board needs to be careful for any fundraising or financial projects that extend into the future, committing future Boards to a financial commitment.

President Lee recognized the contribution of outgoing membership chair Bill Webb.

Discussion was held regarding Ingrid Nova’s contract and need for approval (her last contract expired at the end of 2019).

It was decided that President Sung, PE Chris and Ingrid will meet separately to discuss and confirm the details of a new contract/agreement. Any potential motions for approval can be sent to the Board via email for approval before the next Board meeting.

An East Lansing Rotary Club Foundation update was given by Joe Osypczuk. There was $5,000 into the city of East Lansing for the project place.

The final $3,000 in funds has been wired to Guatemala for the stove project, so they have all of their funding in place now.

The high school scholarship applications are now posted at the high school.

The Foundation will be keeping the financial records for the Ghana project.

There being no further business to conduct, Sung Lee adjourned the meeting at 1:04 PM. The next meeting will be April 8, 2021 at 12 Noon via Zoom.

Respectfully submitted,

**Ingrid Nova**

Club Administrative Secretary