**Minutes**

**Call to Order**

The meeting was called to order at 12:08 pm by Club President Mark Henne, who recognized a Board Quorum.

**Board Members in attendance**: Bill Armstrong, Mark Henne, Sung Lee, Nancy Marr, Ody Norkin, Ingrid Nova (ex-officio), Chris Nugent, Joe Osypczuk, John Saltzgaber, Kristin Shelley and Bill Webb.

**Board Members Absent**: Jim Folkening, Laura Hosey, Amy Jarrad-Wilbert (LOA), Todd Selin and Nathan Triplett.

**Other Members in Attendance**: None

**Approval of Minutes of Previous Meetings**

MOTION by K. Shelley, second by B. Webb, to accept the Minutes of August 16, 2018 as presented. Motion PASSED.

**Treasurer’s Report**

MOTION by B. Webb, second by N. Marr, to accept the Treasurer’s Report as presented. Motion PASSED.

**President’s Report**

MOTION by J. Saltzgaber, second by B. Armstrong, to accept the resignations of Todd Selin and Andrew White, with Membership to follow up with Mr. White for his unpaid dues. Motion PASSED.

MOTION by J. Saltzgaber, second by O. Norkin, that the disputed $155.00 balance shown on Chris Nugent’s account be removed. Motion PASSED.

**President-Elect’s Report**

Nancy Marr reported that she is unable to serve as Club President as of July 1, 2019, but will continue in her role of scheduling speakers through July 2019. A new President-Elect will need to be designated as soon as possible.

Discussion was held regarding the Club Holiday Party; the date set is December 10. N. Marr will explore options for entertainment.

Discussion was held whether or not a club meeting should be held on Monday, Nov. 12 as that is the day Veteran’s Day will be formally recognized.

MOTION by J. Saltzgaber, second by C. Nugent, to hold the regular club meeting on Monday, November 12. Motion PASSED. An appropriate program will be found for the Veteran’s Day meeting.

**Committee Reports**

Community Service/Vocational Committee – Kristin Shelley

The Committee met last week and are waiting for final budget numbers as well as direction for a potential signature event.

International Committee –Chris Nugent

The Committee is looking at a project for textile workers in Bangladesh and India regarding access to sanitary napkins. The proposal should be presented to the Board in November.

Membership Committee – Bill Webb

Recruitment and retention update was distributed and includes a monthly information and snapshot of membership news.

A proposed draft letter for potential collection of past dues was distributed for review and approved for use with minor edits.

Visioning/Goalkeeping Committee – Jim Folkening

Discussion was held regarding the work Jeff Fineis has performed for the Club by stepping up as interim Club Treasurer.

MOTION by O. Norkin, second by K. Shelley that the Board of Directors empower a designated person to present an award to Jeff Fineis at a club meeting as deemed appropriate, spending no more than $60 for this effort. Motion PASSED.

East Lansing Rotary Foundation – Joe Osypczuk

On behalf of the whole Committee, they wish to formally thank John Saltzgaber and Bob Page for all the work done on the Annual Golf Scramble, which raised again in excess of $10,000.

Website Committee – John Saltzgaber

A report was distributed with a Club website update & budget request. The Committee consists of Katie Donavan, Jim Folkening and John Saltzgaber, and they anticipate the new website to be up and running by December. Their report is attached as part of these Minutes.

MOTION by O. Norkin, second by N. Marr, to appropriate $1,150.00 during the current fiscal year to accomplish goals to upgrade website with all recommendations from committee. Motion PASSED.

**New Business**

Discussion was held regarding future day and time for Board Meetings. Final consensus is that Thursday noon works the best for most. The next East Lansing Rotary Club Board meeting will be held on Thursday, Oct. 18 at 12 noon at the East Lansing Library. PE Nancy Marr will lead the meeting as President Henne will not be in attendance.

Assessment of Club Decision-making and Implementation

Mark Henne passed out a chart: RACI, Responsible, Accountable, Consult, Inform. Discussion was held regarding how the East Lansing Rotary Club could utlieze these measures.

MOTION by B. Webb, second by C. Nugent, to utilize and distribute the East Lansing Rotary Club RACI Chart, as a means to review the Administrative processes. Motion PASSED.

Rotary International Foundation – Sung Lee

Every Rotary Club should have an annual giving increase- the RI goal is EREY (“Every Rotarian Every Year”) at $100 per capita. Announcements will be made at Club meetings, encouraging giving to The Rotary Foundation.

Treasurer Bill Armstrong

Bill Armstrong distributed an updated dues schedule, which includes the Rotary International and District dues, billed twice a year in July and January. Once updated, this schedule will become part of these Minutes.

Discussion was held regarding the $1200 potential liability for Nyaka. Joe Osypczuk will

confirm to whom to send the check.

Discussion was held regarding Happy Bucks and the past impromptu donation of the Happy Bucks to the organization present that day. Care should be taken that this does not happen again, as Happy Bucks are designated separately and accounted for in the budget, and are not for general donations.

Membership Committee – John Saltzgaber- Reported the need for more social activities for people to get together outside of the meetings. These activities would be aimed at recruitment- the Club could use fun events to encourage members to attend and to bring potential members with them. They are currently looking for up to four activities for members to get involved.

MOTION by B. Armstrong, support by C. Nugent to endorse the activities of the Membership Committee to create engagement and social events.

**Adjournment**

There being no further business to conduct, President Henne adjourned the meeting at 1:42 PM.

Respectfully submitted,

Ingrid Nova

Club Administrative Secretary