**Call to Order**

The meeting was called to order at 12:05 pm by club president Ody Norkin, who also welcomed everyone and thanked them for their attendance.

**Meeting Attendance**

Present at the meeting were: Daria Buzun, Cathy Zell, John Saltzgaber, Luca Gamberini, Amy Jarrad-Wibert, Kristen Shelley, Todd Selin, Laura Hosey, Ody Norkin, Melanie Squires, Bob Davis, and Jim Little.

Absent from the meeting were: Katie Donovan, Christy Swope, Nathan Triplett, and Jim Folkening.

**Approval of August 2017 Board Minutes**

A draft of the August Board Minutes has been emailed to all board members. The president has asked the committee chairs to submit any information that may have inadvertently been left out of the minutes. Kristen Shelley shared several corrections, mainly punctuation, that should be made to the minutes. The consensus of the board was that the corrected minutes should be sent to the board via email for review and be accompanied by a request to respond to the president with an “approve” or “disapprove” message.

**Treasurer’s Report**

Treasurer Amy Jarrad-Wibert handed-out copies of a June 30, 2017 year-end Treasurer’s Report (Balance Sheet and 2016-17 Annual Income & Expense Report) and the August 31, 2017 Treasurer’s Report (Balance Sheet and Monthly Income & Expense Report. She pointed-out that there was a year-end adjustment in the Community Service budget of $750 to reflect the grant made to the Spartan Street Medicine project. The previously reported total of $2,150 for June has been adjusted to $2,800. Overall, income for 2016-17 was $73,540.00 and expenses totaled $79,084.14 for a difference of $5,544.14. Of that amount, a total of $5,000 was donated to Haven House ($2,500) and Helping Hands Respite Care ($2,500) as part of this year’s Pancakes Breakfast fundraiser.

Amy noted that the Maner Costerisan accounting firm is working on the club’s federal tax return and annual filing and that Jeff Fineis has been approached to conduct a review of the club’s financial records for 2016-17. She also indicated that Melanie Squires has been approached and has agreed to serve as Club Treasurer from January 1, 2018 through June 30, 2018 while Amy is on a leave of absence due to her pregnancy and child’s expected birth in March. Amy indicated that she will be helping Melanie with the transition starting in December. She also encouraged the board to recruit one to two “Assistant Treasurers” to assist with the check-in at our weekly club meetings.

The August 31, 2017 balance sheet shows general and reserve funds totaling $44,473.10, accounts receivable (member dues owed) at $8,275.03 and other assets of $723.32 for total assets of $53,471.45. Accounts payable for August totaled $8,541.54.

A motion was made by Todd Selin and seconded by Cathy Zell to accept both the 2016-17 Year End and August 17, 2017 Treasurer’s Report. The motion was voted upon and carried.

A motion was made by Cathy Zell and seconded by Daria Buzun to appoint Melanie Squires to the position of Club Treasurer for the period January 1, 2018 through June 30, 2018. The motion was voted upon and approved. Ody thanked Amy and Melanie for their service to the club.

**Future of the Club’s Signature Event**

Ody reminded the board that we had agreed at our August meeting to spend a significant amount of time at this meeting discussing which, if any, "signature projects" our club should undertake in 2019, 2020 and beyond.

2018 marks the 40th anniversary of the club’s Pancakes in The Park Breakfast, which is viewed as both a fundraiser and community event. Ody reported that he has recruited a team to organize next year’s “Pancakes Breakfast,” including: Event Chair & Logistics - Bob Davis, Sponsor Recruitment – Bill Webb, and Publicity – Steve Serkaian and the PR Committee (Steve Serkaian, Katie Donovan, Bob Page, John Saltzgaber)

It’s Ody’s intention that the board will act to formalize a process for determining: what our signature projects will be, 2) which committee(s) will be responsible for coordinating the planning and execution of the event (logistics, sponsor recruitment, publicity, marketing, ticket sales, etc.), 3) how funds raised at the event will be used and who will make those recommendations and decisions, 4) how we can better engage and energize club member support for these initiatives, and 5) how to develop a succession plan so that the club president doesn’t have to recruit a team each year to lead the planning and execution of the Signature event.

Considerable discussion took place, including: whether the focus of a signature project should be fundraising or community engagement, or both; how much money is raised by the event as compared with the earmarked dues paid by club members; Kristen Shelley shared the concerns of the Community Service/Vocational Committee about taking over the planning and logistics for the Pancakes Breakfast (see her email to Ody included w/ the announcement of today’s meeting); and several commented on the value of bringing members together to work on a club project.

A motion was made by John Saltzgaber and seconded by Luca Gamberini to hold the 2018 Pancakes in the Park Breakfast and discontinue this event after that date unless it is extremely successful in terms of fundraising and club member involvement. If the motion passes, the intent would be to present it to the membership, first via email and second at a club meeting/assembly where member comments and input would be encouraged. October 23 was mentioned as a possible date for a Club Assembly.

Further discussion followed, with board members expressing concerns about: announcing that this was the club’s last Pancakes Breakfast and then potentially reversing course a few weeks after it takes place; making sure that pancakes or other signature events are profitable; how we make it fun for members to get involved; not setting aside the need to look at what alternatives for fundraising are the most viable for funding club initiatives.

A motion was made by Cathy Zell and seconded by John Saltzgaber to table the previous motion about discontinuing the Pancakes Breakfast after 2018. The motion was voted upon and carried. As a result, the motion to discontinue the Pancakes Breakfast after 2018 was “tabled.”

October 23 was mentioned as a possible date for a Club Assembly to present this whole issue to the membership for comment, ideas and suggestions before the board makes a final decision.

**Announcements**

Kristen Shelley noted that the November 6 club meeting will be at the Hannah Community Center beginning at noon with a special presentation for the Veterans' memorial. Keynote speaker for the dedication will be Major General Badmin.

Luca Gamberini distributed a copy of a proposal from the International Committee to support the Sustainable Container gardening Project in the Upper East Region of Ghana with a $1,200 grant from our club. No action was taken at the board meeting.

**Adjournment**

There being no further business to conduct, the president called for a motion to adjourn. A motion was made by John Saltzgaber and seconded by Bob Davis to adjourn the meeting. The motion was voted upon and approved.

The meeting was adjourned at 1:22 pm.

Respectfully submitted,

John Saltzgaber

Immediate Past President