**Minutes**

**Call to Order**

The meeting was called to order at 12:05 pm by Club President Mark Henne, who recognized a Board Quorum.

**Board Members in attendance**: Jeff Fineis, Jim Folkening, Mark Henne, Ody Norkin, Ingrid Nova (ex-officio), Joe Osypczuk, John Saltzgaber, Kristin Shelley and Bill Webb.

**Board Members Absent**: Laura Hosey, Nancy Marr, Chris Nugent, Amy Jarrad-Wilbert (LOA), Sung Lee, Todd Selin and Nathan Triplett.

**Other Members in Attendance**: Bill Armstrong.

**Approval of Minutes of Previous Meetings**

MOTION by Folkening, second by Norkin, to accept the Minutes of June 28, 2018. Motion PASSED.

MOTION by Norkin, second by Saltzgaber, to accept the Minutes of July 19, 2018. Motion PASSED.

MOTION by Folkening, second by Norkin, to accept the Minutes of the Special Meeting of June 25, 2018. Motion PASSED.

**New Business**

MOTION by Folkening, second by Norkin, to appoint Bill Armstrong as Club Treasurer effective immediately. Motion PASSED.

MOTION by Shelley, second by Norkin, to grant Katie Donovan a Leave of Absence as of July 31. Motion PASSED.

MOTION by Satzgaber, second by Norkin, to accept Cathy Zell’s resignation as of June 30. Motion PASSED.

**Treasurer’s Report**

Fineis reported that the bank reconciliations are complete through July 31 and there is over $25,000 in the accounts

Fineis has an updated the Accounts Receivable Aging report as of June 30 and as of this date and reports that progress was made.

Fineis reports that he is almost done with year end June 30 reports, with the exception of some invoices that need to be put into the previous fiscal year for accurate reporting.

Discussion was held regarding new and updated Responsible Party and designated signators for the MSUFCU accounts. Ingrid Nova will meet with the Treasurer committee later this month to discuss the potential of performing day-to-day bookkeeping duties for the club.

**Next Board Meeting**

The next Board meeting will be held on Thursday, September 20 at 12 Noon at the East Lansing Library.

**Adjournment**

There being no further business to conduct, President Henne adjourned the meeting at 12:47 PM so that the Visioning and Board retreat could take place.

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**Special Meeting**

Due to additional Club business, a Special Meeting was called to order at 1:40 PM by Club President Mark Henne, who again recognized a Board Quorum.

After confirming the date, the MOTION by Shelley was AMENDED by Henne, seconded by Folkening, to grant Katie Donovan a Leave of Absence as of August 1 (*not*)July 31. Motion PASSED.

MOTION by Folkening, second by Satzgaber, to grant Steven Melnyk a Leave of Absence as of August 1. Motion PASSED.

MOTION by Folkening, second by Shelley, to appoint Sung Lee to the Board, now that he is stepping up as Rotary International Foundation Chair. Motion PASSED.

**Adjournment**

There being no further business to conduct, President Henne adjourned the meeting at 1:48 PM.

Respectfully submitted,

Ingrid Nova

Club Administrative Secretary