**Minutes**

**Call to Order**

The meeting was called to order at 12:06 pm by Club President Ody Norkin, who recognized a Board Quorum.

**Board Members in attendance**:, Christy Crandell, Katie Donovan, Jeff Fineis, Jim Folkening, Mark Henne, Laura Hosey, Gian Luca Gamberini, Nancy Marr, Ody Norkin, Ingrid Nova (ex-officio), John Saltzgaber, Todd Selin and Kristin Shelley.

**Board Members Absent**: Amy Jarrad-Wilbert (LOA), Sung Lee, Nathan Triplett and Cathy Zell.

**Other Members in Attendance**: Guido Pipola and Bill Webb.

**Approval of Minutes of Previous Meeting**

MOTION to accept the Minutes of May 17, 2018 with change listed and Minutes of Club Assembly May 21, 2018. Motion PASSED.

**Treasurer’s Report**

* Jeffrey Fineis gave overview of the draft 2018-2019 budget. A deficit of around $7500 was noted. General discussion was held.
* MOTION by John Saltzgaber, second by Mark Henne, to adopt the first draft budget as presented by the Treasurer for 2018-2019 Rotary year. Motion passed.
* Club Officers will form a committee to discuss potential necessary dues increases and will report to the Board with their recommendation.
* Additional discussion was held regarding meal costs. There is a potential price increase by the UClub. The Committee may look at different meal options, fewer choices, etc.
* Discussion was held regarding the $1300 liability shown in Quickbooks payable to the Nyaka project. Once confirmed that the check is still outstanding, $1300 will be paid to Nyaka as the money was a pass through from the Paw Paw Lake Rotary Club ($1000) and another $300 deposit.
* Fineis confirmed that there is no money owing to Rotaract or Weekend Survival Kits programs.

**President Report—Ody Norkin**

* President Norkin read a letter from the East Lansing Board of Directors and East Lansing Rotary Club members to Luca Gamberini, thanking him for his service as he travels to Oregon.
* Discussion was held (without Ingrid Nova) regarding potential renewal of the Club Administrator Contract.
	+ MOTION was made by Jim Folkening, seconded by Kristen Shelley to approve another one-year contract agreement with the same terms. Motion PASSED.

**President-Elect’s Report—Club President-Elect Mark Henne**

* Discussion was held regarding Henne’s suggestion to assist MSU with International Student arrival, with a welcome table at the airport for the international students at Detroit Metro Airport (DTW). Henne suggested getting support from MSU and U of M and confirmed support from the Ann Arbor North Rotary Club.

* + MOTION by Mark Henne, second by Kristen Shelley, to approve—subject to agreement with the Intentional Committee and/or Youth Services Committee—creating a welcoming environment at DTW in conjunction with the Ann Arbor North Rotary Club. Motion PASSED.
* Discussion was held regarding Nathan Triplett’s request for the East Lansing Rotary Club to serve as the necessary outside organization to be the sponsoring charter organization for a new local Boy Scout group, to be held at the North School in Lansing. Triplett was reached via phone to contribute to the discussion and answer several questions. Triplett confirmed that the East Lansing Rotary Club, if agreeing to serve as the charter organization, would not be responsible for any funds or in-person support; rather it would just involve a “once annual signature on the form.”
	+ MOTION by Mark Henne, second by Luca Gamberini, that the East Lansing Rotary Club serve as the sponsoring charter organization for a noon-time Boy Scout Club at the North School in Lansing for a period of one year. Motion PASSED.

**Secretary/President Nominee Report – Nancy Marr**

* Discussion was held regarding potential recruitment and retention activities for 2018-2019 utilizing social media by all the members- Twitter, Facebook, Instagram, etc. The ideas will be passed on to the Membership and Public Image Committees for their review and action.

* Discussion was held regarding the upcoming offsite Golf Outing at Timber Ridge on September 10, 2018.
	+ MOTION by Nancy Marr, second by Kristen Shelley to hold the regular meeting off site at the Timber Ridge Golf Course, without a formal speaker. Motion PASSED.

**New Business**

No new business

**Committee Reports**

**Community Service/Vocational Committee – Kristin Shelley**

The Mini Golf Outing on June 20 was a success; Numbers are not available at this time.

**The Rotary Foundation – Katie Donovan**

No report available at this time.

**International Committee –Gian Luca Gamberini**

No report available at this time.

**Membership Committee – Bill Webb**

* Webb submitted a written report summarizing the existing policy regarding whether or not to “pursue” members who owe dues.
* A Membership Committee “monthly snapshot” report was distributed, showing all new and potential members.
* Brief discussion was held regarding Honorary Members (specifically LouAnna Simon). Webb reported that according to Rotary International, Honorary Member designations are only valid for one year.
	+ The Membership Committee will come up with a recommendation on what action to take, if any, regarding all Honorary Members

**Visioning/Goaldkeeping Committee – Jim Folkening**

* Discussion was held regarding the Club Committee Structure & Tasks report submitted by Jim Folkening. It is recommended that each Committee Update its 2018-2019 Vision Report for presentation at an August 16, 2018 Board Retreat.

Each Committee is asked to:

1. Identify Co-Chairpersons

Each committee shall have a Co-Chairperson. The Co-Chairperson shall represent the Chair when the Chair is not present. Co-Chairs are authorized to vote in place of the Chair.

2. Update Committee Membership; seek new members.

3. Update Committee Descriptions, if necessary.

4. Recommend 2018-2019 Committee Goals.

5. Recommend 2018-2019 Committee Activities to achieve Committee Goals.

6. Identify financial and/or policy needs for the Board to consider.

7. Present Vision Report at the Board’s August 16, 2018 Board Retreat.

* Discussion was held regarding the “Rotary Club of East Lansing Policies & Procedures,” as originally presented to the Board before the January 2018 Board Meeting.
	+ MOTION by Jim Folkening, second by John Saltzgaber, to approve clarification of the policy that was approved in January. Motion PASSED.

**Youth Initiatives Committee – Laura Hosey**

No report at this time.

**East Lansing Rotary Foundation – Joe Osypczuk**

No report at this time.

**Publicity Committee – John Saltzgaber**

No report at this time.

**Other Business**

President Norkin wanted to thank the East Lansing Board of Directors and East Lansing Rotarians for their support during his year as President.

**Next Board Meeting**

The next Board meeting will be held on Thursday, July 19 at 12 Noon at the East Lansing Library.

The Board Retreat will be held on August 16, 2018.

**Adjournment**

There being no further business to conduct, President Norkin adjourned the meeting at 1:40 pm.

Respectfully submitted,

Ingrid Nova

Club Administrative Secretary