**Minutes**

**Call to Order**

The meeting was called to order at 12:04 pm by Club President Ody Norkin, who recognized a Board Quorum.

**Board Members in attendance**: Christy Crandell, Katie Donovan, Jeff Fineis, Jim Folkening, Laura Hosey, Gian Luca Gamberini, Ody Norkin, Ingrid Nova (ex-officio), Joe Osypczuk (ex-officio), John Saltzgaber and Kristin Shelley.

**Board Members Absent**: Amy Jarrad-Wilbert (LOA), Sung Lee, Todd Selin, Nathan Triplett and Cathy Zell.

**Other Members in Attendance**: Bob Davis and Bill Webb

**Approval of Minutes of Previous Meeting**

MOTION by Folkening, seconded by Donovan, to accept the Minutes of February 15, 2018. Motion PASSED.

**Treasurer’s Report**

Club Financial Reports were distributed later in the meeting. General discussion was held. There are no current concerns, however, Jeff still needs to be added as signatory to the accounts. President Norkin is still signing checks.

**Secretary/President Nominee Report – Christy Crandell**

There is no report at this time.

**President-Elect’s Report—Club President-Elect Cathy Zell**

Cathy Zell has taken a leave of absence from WKAR and will not be returning. She is still able to serve as President-elect but a President-nominee is still needed.

In summary, as of July 1, 2018, Cathy Zell will be Club President, but there will be no President-elect, Secretary/PN and no Treasurer.

A slate of officers should be presented to the Board via email, then submitted to the general club membership by the end of March. March 26 is the target date to present the slate to the club.

**2018 Hero Nomination**

Discussion was held regarding nomination of a Rotary Club Hero for 2018, to be honored at the District Conference in April. The three nominees as presented to the board were Bob Davis, Amy Jarrad-Wibert and Joe Osypczuk. Discussion and an anonymous vote was held (Bob and Joe having excused themselves) and Amy was voted in as the 2018 East Lansing Rotary Club Hero. Ody will notify Amy and invite her and a guest to attend the Hero Dinner on Saturday, April 21 at the District Conference.

Next year, it was decided that Rotary Club Hero criteria should be circulated to board members to streamline the nomination process. Jim Folkening will look at adding policy and procedure regarding the nomination process for Club Heroes and Rotarian of the Year.

**President Report**

President Norkin led discussion regarding potential new committee chairs and activity. He stated that the Membership and Publicity Committees need to work together. Discussion was held regarding the role of the program committee/speaker group.

Discussion was held regarding the MSU Rotaract Club. Peggy Fankhasuer of the Haslett/Okemos Rotary Club is looking for members from the East Lansing Rotary Club to attend meetings on a rotation basis. The name to chair of the Youth Committee will act as a liaison to the Rotaract Club. As such, Laura Hosey is the named chair with Luca Gamberini and Sung Lee to act as backups. Laura will have the responsibility of ensuring someone is able to attend the Rotaract meetings, write down goals and make sure they are in sync with the other sponsoring Rotary club and the MSU Rotaract club. Discussion was held regarding the importance of building the Youth Committee and setting priorities as a Board.

President Norkin reported that a letter was received from the UClub regarding a special meal request. He confirmed that the UClub requires 48 to 72 hours advance notice, and that a special meal should not be requested at the Monday lunch meeting. Ingrid Nova will send out notice in the weekly E blast as a reminder to the membership for advance notice of requested special meals.

**Committee Reports**

**Community Service/Vocational Committee – Kristin Shelley**

Three recipients were chosen to receive the Vocational Service Award: Laurie Strauss Baumer, Kurt Guter and Douglas Weaver (posthumously). They will be awarded and will be the main program on Monday, March 26 for the Vocational Service Award celebration.

There are four grants that require Board approval:

Kristin Shelley moved to award $1000 to the East Lansing Public Library for their robotics program. Motion seconded by Bill Webb. Motion PASSED.

Kristin Shelley moved to award $500 to the East Lansing High School for their post-prom party. Motion seconded by Laura Hosey. Motion PASSED.

Kristin Shelley moved to award $500 to the Parkwood YMCA for scholarships for students to attend summer camp (enough for 3 to 4 students to attend). Motion seconded by Luca Gamberini. Motion PASSED.

Kristin Shelley moved to award $1000 to the EmpowHER, the weekend retreat for young girls to be held at MSU in April. Motion seconded by Katie Donovan. Motion PASSED.

**The Rotary Foundation – Katie Donovan**

No report at this time.

**International Committee –Gian Luca Gamberini**

Luca gave an update on the Nyaka program. He has been requested to provide an update on the mango farm in Tanzania for the next meeting.

**Membership Committee – Bill Webb**

Bill presented a new member recruitment flowchart. He will work with Jim Folkening and Ingrid Nova to streamline the membership application process. A potential membership goal is 5 to 7 new members higher than the highest membership over the past year.

Discussion was held regarding the non-attendance and nonpayment of dues of member Curtis Neal.

A Motion was made by John Saltzgaber to terminate the membership of Curtis Neal, effective February 13, and forgive the past amount of dues. Motion seconded by Ody Norkin. Motion PASSED.

A letter will be sent out to Dr. Neal informing him of this decision.

**Visioning Committee – Katie Donovan**

Katie reported that a meeting was held with the Shoemaker group, the webmaster from the past. They gave the price of $750 or less to create the new website; that amount does not include loading the content onto the new website. There will be a password protection area for member-only information such as Board Meeting minutes, etc. It will be a very big project to upload archived information. A training session will be held for committee members.

Discussion was held regarding a potential Board Retreat in June. The retreat will involve refreshing the membership list, refreshing goals and trying to set priorities for each of the committees. More information will be provided as it becomes available.

**Youth Initiatives Committee – Laura Hosey**

No report at this time.

**East Lansing Rotary Foundation – Joe Osypczuk**

Discussion was held regarding the high school scholarship program. The application deadline is April 17. The application is currently available on the East Lansing high school website. At this time, 3 to 4 applications have been received. This year, $16,000 will be available which is $2000 more than last year. The plan is to carry over $6000 to next year. All scholarships will be $2000, so there is the potential for five $2000 scholarships.

Discussion was held regarding opening the scholarship opportunities to high school students outside of the East Lansing High School, perhaps Ingham County, etc. Some high schools do not have resources for scholarships. Nothing was decided at this time.

**Next Board Meeting**

The next Board Meeting was tentatively set for April 18, time to be determined.

*Via email, discussion was held regarding the next Board Meeting, and it is now set for Tuesday, April 24 at Ody Norkin’s office at Michigan Flyer in East Lansing.*

**Publicity Committee – John Saltzgaber**

Discussion was held regarding the hope that all committee chairs will share more information about their activities and what they would like to accomplish and how the Publicity Committee can support that, including news releases, information being distributed to the members, etc. Steve Serkanian is the current Chair. The committee plans to meet quarterly at 11:30 before the regular Monday meetings.

**Adjournment**

There being no further business to conduct, President Norkin adjourned the meeting at 1:39 pm.

Respectfully submitted,

Ingrid Nova

Club Administrative Secretary