**Minutes**

**Call to Order**

The meeting was called to order at 12:05 pm by Club President Ody Norkin, who recognized a Board Quorum.

**Board Members in attendance**: Pat Boog, Katie Donovan, Jim Folkening, Laura Hosey, Gian Luca Gamberini, Ody Norkin, Ingrid Nova (ex-officio), Joe Osypczuk (ex-officio), Todd Selin and Cathy Zell.

**Board Members Absent**: Christy Crandall, Jeff Fineis, Amy Jarrad-Wilbert, Sung Lee, John Saltzgaber and Nathan Triplett

**Other Members in Attendance**: Bill Webb and Steve Serkanian

**Approval of Minutes of Previous Meeting**

MOTION by Folkening, seconded by Selin, to accept the Minutes of January 18, 2018, with the addition of addendums of email votes and special Board meeting. Motion PASSED.

**Treasurer’s Report**

Club Financial Reports were not available for this meeting due to the transition in Treasurer to Jeff Fineis.

Since Fineis will be the new Club Treasurer, someone else will need to be found to perform the financial review.

At the March meeting the Board will need to approve end of year financials and Jan/Feb financial statements. A preliminary budget for Cathy's year will be presented at that time (~$70-75,000). The Club general membership will then be asked to approve it in April.

Discussion was held regarding the filing requirements from the IRS. *Since the Board Meeting, research shows that the club is required to file an e-postcard, Form 990-N to the IRS annually (*[*https://www.irs.gov/charities-non-profits/exempt-organizations-e-file-e-postcard*](https://www.irs.gov/charities-non-profits/exempt-organizations-e-file-e-postcard)*)*

**Secretary/President Nominee Report – Christy Crandell**

There is no report at this time. Christie has stepped back from the succession line.

Discussion was held regarding officers needed as of July 1 to include President-elect, Secretary, Treasurer and Deputy Treasurer.

Discussion was held about taking the Secretary out of the line of succession in case someone may be interested in serving as Secretary only, without becoming President down the line.

**President-Elect’s Report—Club President-Elect Cathy Zell**

February 26: Suzy Merchant and Kristen St. Marie, Leadership Retreat, EmpowHER

Wolfgang Bauer is set for March 5. Other March programs still to be confirmed.

Cathy is working on finding programs for April/May.

John Saltzgaber has confirmed programs for the month of June.

Katie and Keith are working on getting programs for the month of July.

**Committee Reports**

**Community Service/Vocational Committee –**

The committee will meet next week to confirm the Vocational Service Awardees.

The committee will also discuss a potential ice cream social and date as well as potential charities, including how many and how much will be given.

**The Rotary Foundation – Katie Donovan**

in checking with Rotary international, there is no goal listed for The Annual Fund for 2017/2018. A goal is needed for this year. Previously, the goal was $5000 and was met (barely). To date, $3000 has been achieved. This will be mentioned again at the next Rotary meeting.

**International Committee –Gian Luca Gamberini**

Extensive discussion was held regarding the international dinner, which was planned for April 18, 2018 at St. Thomas Aquinas school, set to benefit the Nyaka Orphans Project and Gamberini Women and Children Health Initiative.

MOTION made by Pat Boog, seconded by Laura Hosey to approve $500 matching funds for the dinner.

Second MOTION made by Cathy Zell, seconded by Bill Webb to table of vote until the completed planning and information form was completed and distributed to board members. Timeline and plan in form was completed and distributed. Ody Norkin will distribute the form by Saturday, Feb. 17 for a formal vote to be completed by Wednesday, February 21. Motion PASSED.

*Update via email from Ody Norkin: the international committee has now chosen to pursue a joint venture later in the year in cooperation with the MSU Rotaract Club.*

**Membership Committee – Jim Folkening**

Discussion was held regarding new member orientation. The Board is asked to review and suggest changes to update and refresh the form.

Bill Webb stated that there will be a membership meeting on March 12. They are working to match Rotaract

Ody stated that he hopes the Membership Committee takes on a couple social events- Christmas, baseball game, etc.

**Visioning/Goalkeeping Committee – Jim Folkening**

Policies and procedures have continued to be updated. Pancakes in the Park has been removed. The bylaws need to be changed by the entire club.

MOTION by Folkening, seconded by Luca Gamberini that the Board approve writing of new policies and that they become part of the new policies and procedures.

Discussion was held whether the Finance Committee should bring a recommendation to raise the Guest/R-85 fee from $18 as the UClub charges $19.50. Nothing was added to the original motion, and the Motion PASSED.

**Youth Initiatives Committee – Laura Hosey**

The committee will continue interaction with Rotaract club and mentoring

**East Lansing Rotary Foundation – Joe Osypczuk**

Haven House is looking for a Director.

Over $16,000 is available for scholarships through the golf outings. Last fall, over $11,000 was raised.

The Committee will retain ~$5,000 as carryover for next year.

There was discussion about designating scholarship to international and/or Rotaract student.

**Adjournment**

There being no further business to conduct, President Ody adjourned the meeting at 1:24 pm.

Respectfully submitted,

Ingrid Nova

Club Administrative Secretary