**Minutes**

**Call to Order**

The meeting was called to order at 12:02 pm by Club President Mark Henne, who recognized a Board Quorum.

**Board Members in attendance**: Bill Armstrong, Jim Folkening, Mark Henne, Laura Hosey, Ody Norkin, Ingrid Nova (ex-officio), Chris Nugent, Joe Osypczuk, John Saltzgaber, and Bill Webb.

**Board Members Absent**: Sung Lee, Nancy Marr, Amy Jarrad-Wilbert (LOA), Kristin Shelley and Nathan Triplett.

**Other Members in Attendance**: None

**Approval of Minutes of Previous Meetings**

MOTION by J. Folkening, second by O. Norkin, to accept the Minutes of November 15, 2018 as presented. Motion PASSED.

**Treasurer’s Report**

MOTION by O. Norkin, second by B. Webb, to accept the verbal Treasurer’s Report as presented. Motion PASSED.

**President’s Report**

President Henne reported that he will be reaching out to Cathy Zell regarding her work in filling vacant positions with the Club.

MOTION by J. Folkening, second by B. Armstrong, to accept the resignations of Joey Stimac and Dirk Milliman effective December 31, 2018. Motion PASSED.

**Committee Reports**

Community Service/Vocational Committee – Chris Nugent

The Committee met last week and have filled the programs for the month of March, concluding with the Vocational Awards the last week in March.

International Committee –Chris Nugent

The Committee continues to look at the project for textile workers in Bangladesh and India regarding access to sanitary napkins. They are potentially looking for a District and/or Global Grant to help fund the project. The District grant would be a 50/50 match, requiring the Club to fund $3000 for a potential $6000 grant. The Committee continues to search for a sister Rotary Club in Bangladesh and discussion was held that the project should be placed on hold until such a Club can be found.

Membership Committee – Bill Webb

Discussion was held regarding the recent Night on the Town events, which were a success with about 25 people attending each event. The Committee is looking for another event in February, potentially around Valentine’s Day, and to be held at a local restaurant. The event is still in the planning stages.

The Committee is also looking to update email and mailing addresses of members.

Discussion was held regarding potential new (younger and female) members joining the Committee.

A point was raised that the Club will need to look at the R-85 members and the affect they have on the budget, as more members become R-85 eligible.

Visioning/Goalkeeping Committee – Jim Folkening

The Committee is preparing a report for distribution at the January Board Meeting.

Discussion was held regarding the new website, its status, and its format, with both “public” and “private” (member-only, password protected) aspects. Target completion date is January. It is estimated to be 50% complete at this point. It still needs to be confirmed who will have access to update and add to the website, whether that will be available for all Committee Chairs or just the Club Administrator.

Discussion was held regarding attendance at Rotary once a member resigns- should a formal “bridging” program be offered, or should resigning members simply be urged to visit the club when possible as a “guest” and pay the lunch fee? The differences between a guest member and a Rotarian on a formal “Leave of Absence” was discussed, including the cost to the club for each option.

The current cost of meals at the UClub ($18) was discussed, and whether a meal cost increase was merited at this time.

It was decided that the Budget Committee should meet to discuss any potential dues and/or meal cost increases and report back to the Board.

Youth Initiatives – Laura Hosey

The MSU Rotaract Club is doing well, with five new members recently inducted into the Club. The Club is working towards their International Dinner, which is scheduled for February 21, 2019 from 6-8 PM, at the St. Johns Church on MAC in East Lansing. The Club will need held and donations.

Joe Osypczuk reported that there is still $60 from the previous year that needs to be routed to the MSU Rotaract Club.

East Lansing Rotary Foundation – Joe Osypczuk

The Haven House was recently given a freezer from the EL Rotary Foundation, for which they are very thankful. The Haven House Thanksgiving Project raised $915.

The Scramble for Scholarships was again very successful, with gross income of $14,000, netting $10,700. Including the carryover from last year, there will be $18,035 available for scholarships this year. The intent is to carry over $6,000 annually, in case of a down year for the golf outing.

The Foundation Committee has implemented a new Administrative fee for monies routed through the Foundation for tax purposes. The Administrative Fee will be 2%, with a minimum of $100, maximum of $500. The Fee will be charged for non-Rotary functions; the Fee does not apply for Rotary projects.

**New Business**

Discussion was held regarding the RACI strategy, which lists who (individual or committee) is **Responsible**, **Accountable**, who to **Consult** and **Inform**. President Henne started his RACI chart, which he will update and distribute to the Board. Items covered included who is responsible for Club programs, Board Agendas, Minutes, etc.

Discussion was held regarding the need for an Annual Meeting of the Club, as well as a need for a President-Elect and Club Secretary. It was decided to hold an Annual Meeting on Monday, January 7, 2019, mainly as a call to attention for the slate of officers that is needed.

**Adjournment**

There being no further business to conduct, President Henne adjourned the meeting at 1:28 PM.

Respectfully submitted,

Ingrid Nova

Club Administrative Secretary